

Manually Adding a Product in Allscripts TouchWorks

Manually Adding

If you have chosen to prescribe an injectable product and it is not available in Allscripts TouchWorks, consider consulting your practice EHR IT support team to manually add it to the product list. Manually adding a new product will enable documentation of a sample or prescription in the EHR for future reference.

Adding a product as an Orderable Item:

1. Navigate to **Dictionaries** in the TW Admin menu
2. Select **Orderable Items**
3. Within Orderable Items, select **Medication and Pharmacy Supplies**
4. The Medication Orderable Items screen appears
5. Enter **Drug Name**
6. **Route of Admin:** Subcutaneous
7. Add **NDC**

Note: The required fields to add a new medication are NDC and Drug Name; other fields are optional.

Drug Interactions: Manually added medications are not validated for drug interactions, drug allergies, duplicate therapies or other potential adverse drug events, or formulary compliance.



Electronic Submission: Manually added medications are not able to be transmitted electronically to a pharmacy. The script must be printed and given to the patient or phoned into the pharmacy.



Database Management: When the comprehensive product listing from Allscripts TouchWorks is updated to include the added product, it is recommended to delete the manually added entries.



This resource is meant to serve as an overview only and should not replace detailed instructions provided to you by your internal or external EHR provider. Always refer or discuss any EHR questions with your practice EHR IT support team.

If you have product-related questions, please contact Novo Nordisk Medical Information:
1-833-457-7455 or NovoNordiskMedical.com.

Saving as a Favorite

Allscripts TouchWorks



One of the most helpful features in an ePrescribing system is the ability to save prescriptions as favorites. Similar to bookmarking a favorite site in a web browser, this feature enables you to save a frequently written prescription so it can be accessed quickly and modified, as needed. This is particularly helpful for injectables.

The favorites feature in Allscripts TouchWorks is known as **Favorites**, and it can save an individual prescriber's favorites or a practice or facility's shared favorites. **Shared favorites** are typically managed by the IT staff; individual favorites are typically managed by each individual prescriber. Any drug that is in the drug list can be saved as a favorite.

The following shows how a product can be saved as a favorite in Allscripts TouchWorks:

1

Complete an appropriately formatted prescription for the product.

2

From the Orders list within the patient chart **right click on the medication**. A context menu displays. Select **Add to Favorites**.

3

In drug search, you have the option of either searching favorites or the full drug list. You can select an appropriately formatted prescription for the product which can be ordered as is or modified, as necessary.